

MANSFIELD SCHOOL DISTRICT
REQUEST FOR QUALIFICATION
On-Call Civil Engineering Firm

Scope of Work:

In compliance with RCW 39.80, the Mansfield School District is conducting a Request for Qualification from firms specializing in civil engineering, preferably with experience in small rural K-12 facilities or similar. The district shall conduct discussions with one or more firms determined to be most highly qualified to provide the services required and intends to negotiate a contract with the most qualified firm for civil engineering services at a price which the superintendent and board determine is fair and reasonable. If the district is unable to negotiate a satisfactory contract with the selected firm, the district reserves the right to select another firm from the submitted qualifications in response to this request.

The district is seeking an on-call civil engineering firm for a one-year period with option to renew for two consecutive years. Scope of work may include performing, as needed conceptual solutions including engineers' opinion of cost; providing detailed designs and specifications for specific projects; providing construction support regarding developed engineering designs.

The initial projects are currently in conceptual phase for the purpose of determining funding sources. A current grant application is under review, requiring well-developed scope and budget with the assistance of design professionals. If the district fails to acquire the grant funding, the design, the district intends to seek other funding, using the scope and budget developed to proceed with the project.

Project 1: The original design for water management consists of soil berms built up against the exterior walls of the school building to approximately 3' above interior finished floor height, sloping away toward sidewalks and parking lot. Snowmelt and rain fall shed off the roof surfaces and have, in areas, seep through the CMU blocks into the classrooms. There is no other stormwater collection or management system on site. The district desires to develop design documents for the removal of retaining walls, reducing berms to an appropriate grade and provide for effective onsite snowmelt and stormwater management techniques.

Project 2: The existing impervious asphalt parking lot is significantly deteriorated with unsuitable substrate to support asphalt. The district desires a cost-effective solution to restore the system within available funds that does not include total tear-out and replacement.

Project 3: On-site sidewalks are significantly deteriorated with spalling concrete, settling, trip hazards, and a very low profile against the adjacent asphalt. The district desires a cost-effective solution to eliminate trip and fall hazards, provide barrier free travel, extend the life of the sidewalks, and provide an appropriate transition to parking lot asphalt accommodating for potential asphalt remediation techniques.

Description of the district: Mansfield School District resides on the Waterville Plateau in Douglas County approximately 30 air miles west of Grand Coulee Dam. The 90+ student district is a two-facility district comprising of the Mansfield Elementary/Mid-High School facility built in 1986, plus the Transportation Facility which share the same parking lot.

Required Responses: Please submit responses to the following items to assist the district determine the most qualified firm:

- The location of your closest office to serve our district.
- Your firm's capacity to take on the listed projects for delivery of conceptual solutions, scope, and opinion of cost by December 3, 2019 to meet grant deadlines.
- Three references demonstrating experience in working with K-12 educational or similar facilities, specifically small rural school systems with limited funding.
- Demonstrate your firms' capability, preferably through description of prior projects, in developing creative engineered solutions, similar to those listed, with an emphasis on value engineering for a client with limited financial resources.
- Your firm's experience in using double and triple chip-seal method as a long-term restoration strategy for failed or failing impervious asphalt systems.
- Statements of Qualifications to be limited to twenty printed pages total.

There will be no pre-submittal meeting or walkthrough.

The District does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or use of a trained guide dog or service animal and provides equal access to designated youth groups. The district seeks to ensure that minority and women-owned firms and veteran-owned firms are afforded the maximum practicable opportunity to compete for and obtain public contracts for services. The level of participation by minority and women-owned firms and veteran-owned firms shall be consistent with their general availability within the professional communities involved.

The district reserves the right to short-list consultants for interviews, or to make a final decision based on received statements of qualifications alone.

- The District is accepting Statements of Qualifications that meet the specified requirements until **4:00 PM on Thursday October 31, 2019**
- Proposals are to be mailed or hand-delivered to the Mansfield School District Office at:
491 Road 14 NE, Mansfield, WA 98830
attn: Superintendent Mike Messenger

Email pdf versions of SOQ to Bryan Visscher, Visscher Consulting LLC at bryan@vcllc.biz.